**Data Protection Policy for Caloranti Retreats & Training**

**1. Purpose**

This Data Protection Policy outlines how **Caloranti Retreats & Training** collects, uses, stores, and protects personal data of participants in our holistic training courses. Our commitment is to ensure the confidentiality, integrity, and availability of all data processed by us.

**2. Scope**

This policy applies to all employees, contractors, and partners of the Organization involved in handling personal data related to our holistic training courses.

**3. Definitions**

* **Personal Data:** Any information that relates to an identified or identifiable individual.
* **Data Subject:** An individual whose personal data is being processed.
* **Processing:** Any operation performed on personal data, including collection, storage, use, and destruction.

**4. Data Collection**

The Organization may collect the following types of personal data from participants:

* Name
* Contact Information (e.g., email, phone number)
* Payment Information
* Health Information (if necessary for course participation)
* Any additional information voluntarily provided by participants

**5. Purpose of Data Collection**

The personal data collected will be used for the following purposes:

* To register participants for courses
* To communicate course-related information
* To process payments
* To assess participant needs and improve our services
* To comply with legal obligations

**6. Data Storage and Security**

The Organization is committed to ensuring the security of personal data. We will implement reasonable measures to protect data against unauthorized access, loss, or disclosure, including:

* Encryption of sensitive data
* Restricted access to personal data to authorized personnel only
* Regular security audits

**7. Data Retention**

Personal data will be retained only as long as necessary to fulfill the purposes for which it was collected or as required by law. Once the data is no longer needed, it will be securely deleted or anonymized.

**8. Data Subject Rights**

Participants have the following rights regarding their personal data:

* The right to access their personal data
* The right to request correction of inaccurate data
* The right to request deletion of their personal data
* The right to withdraw consent for data processing at any time (where consent is the basis for processing)

**9. Sharing Personal Data**

The Organization will not share participants' personal data with third parties without explicit consent, except where required by law or for the purposes of fulfilling course-related services (e.g., payment processing providers).

**10. Changes to this Policy**

The Organization reserves the right to update or modify this Data Protection Policy at any time. Participants will be notified of any significant changes.

**11. Contact Information**

For any questions or concerns regarding this Data Protection Policy or to exercise any of the rights mentioned above, please contact us at:

Calorantiwellness@outlook.com